**Welcome Games Form (please fill out this form in detail)**

Club/Society: Date:

Location(s) of activities before coming to The Venue: Start time:

It is our priority to ensure all students’ union activities are accessible and safe for all our members. To ensure this and responsible drinking, can you detail any activities taking place prior to reaching the Venue:

***Note: Be specific. Any activities that come to the attention of the Bucks Students’ Union that were not on this form are likely to result*** ***in disciplinary action for individuals leading the activity and clubs. This could include the removal of monies from your fundraising account, withdrawal of your right to represent Bucks in competition (including Varsity) and the suspension of other membership privileges – see page 19 of AU Handbook***

What time you will arrive at the SU: Requested Stage time 6:00 – 9:45pm:

Activity taking place when in the SU:

Items needed for when in the SU:

Foods/Edibles:

What safety and inclusivity measures are being put in place to make this event accessible to all?

Requested drinks required on stage, has to have soft drinks as an alternative:

***Note: These have to be paid in advance to the bar manager***

Name and phone number of sober participants:

***Name of Chair and or Captain***

Number of people expected to take part:

Names and phone numbers of people that will stay behind and clean up;

***I sign this form as an agreement to be a responsible and sober participant/leader of the activities.***

***I will ensure that those who are joining are reminded beforehand that they will not be forced or pressured into partaking in a particular activity that they do not wish to do.***

***Those joining will also be reminded that they are more than welcome to drop out at any time.***

***If you are not at The Venue by your required time your session is not guaranteed.***

***I sign this form as confirmation that the only alcoholic drinks in association with Welcome Games will be consumed in the SU bar, once the final drinks are consumed at the SU, any joining activities regarding food or drink consumption will have ended.***

***Signed:***

**Position:**

**Office Use Approved:**

**Conditions:**